



Heber City Corporation  
 BUSINESS LICENSING DIVISION  
 75 North Main Street, Heber City, UT 84032  
 Phone (435) 654-4830 Fax (435) 657-2543

**OFFICE USE ONLY**

Issued \_\_\_\_\_ Permit No. \_\_\_\_\_  
 Receipt No. \_\_\_\_\_ Code \_\_\_\_\_  
 Permit Fee \_\_\_\_\_  
 Other Fee \_\_\_\_\_  
**Total** \_\_\_\_\_

**VENDOR AT EVENT  
 PERMIT APPLICATION**

**SECTION I: Event Sponsor Information**

Business Name \_\_\_\_\_

Business Owner \_\_\_\_\_ Phone No. \_\_\_\_\_

Event Location \_\_\_\_\_

Event Title / Sponsor \_\_\_\_\_ Sponsor Phone No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street/P.O. Box City State Zip

Contact Name \_\_\_\_\_ Daytime Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Street/P.O. Box City State Zip

Federal ID:  SSN  EIN \_\_\_\_\_ Utah Corporation, LP or LLC No. \_\_\_\_\_

Temporary Sales Tax No. \_\_\_\_\_ State Withholding No. \_\_\_\_\_

**SECTION II: Organization**

**SECTION III: Detail**

**SECTION IV: Misc.**

- Non-Profit Corporation
- Sole Proprietorship
- Partnership
- Limited Partnership or LLC
- Corporation
- Other:

Event Date(s): \_\_\_\_\_  
 Event Time(s): \_\_\_\_\_  
 Setup: \_\_\_\_\_  
 # of Concession Stands \_\_\_\_\_

- Attach:**
- Map of layout including description of temporary structure and sign.
  - Letter of approval from property owner.
  - Approval information from applicable Local and State Governmental Departments

**Describe Nature and Purpose of Event:**

**◆Application must be submitted at least five working days prior to event**

FOR OFFICE USE ONLY: Application Review/Comments Section

- Business License Division
- Police Department
- Public Works
- Building Department
- Fire Department
- Zoning Department
- Health Department

**SECTION IV: Verification of Accuracy-Acknowledgment of Responsibility**

Under penalty of perjury, I hereby certify that the information provided for this entire permit application is complete and accurate. I further certify that updated information will be provided in writing or on a new permit application, as required, to the City of Heber Business License Division no less than 5 working days prior to the event. I hereby acknowledge that illegal or fraudulent business practices are grounds for revocation of the event permit.

\_\_\_\_\_  
 Signature of Authorized Business Agent/Owner Date

\_\_\_\_\_  
 Approval of Business License Administrator Date