

Heber City Corporation  
City Council Meeting  
05/19/2011  
6:40 p.m.

WORK MEETING

The Council of Heber City, Wasatch County, Utah, met in **Work Meeting** on May 19, 2011, in the City Council Chambers located at 75 North Main Street in Heber City, Utah.

Present:	Council Members	Eric Straddeck Nile Horner Robert Patterson Alan McDonald Benny Mergist
Excused:	Mayor	David R. Phillips
Also Present:	City Manager City Recorder City Engineer City Planner Chief of Police	Mark K. Anderson Paulette Thurber Bart Mumford Tony Kohler Ed Rhoades

**Discuss format for City Council Work Meeting and process for placing items on the City**

**Council Agenda:** Councilman McDonald referred to his e-mail about change in the format of the Work Meeting. He said he wanted to use the Work Meeting to be informed about issues and then the Council would determine and approve what needed to go forward to the next Regular Meeting. He felt too many issues were coming before the Council that they were not prepared for. Mayor Pro Tempore Straddeck reviewed the e-mail which outlined that the time for Work Meeting would increase to allow discussion on issues planned for the next Regular Meeting agenda. Councilman McDonald said he thought this process would make the Council more efficient. Discussion about starting Work Meeting earlier--5:30 p.m. or 6:00 p.m. which might make it such that Work Meeting items did not have to be carried over to the Regular Meeting. Councilman McDonald wanted the Council to determine what went onto the Regular Meeting agenda and not staff. Mumford asked how the Council would know what items were ready for Work Session. Councilman Mergist said he wanted to see a longer Work Meeting. Councilman Horner said the main problem was the Council was not receiving enough information in a timely manner. He agreed discussion on issues needed to take place in Work Meeting and then when the Council was comfortable, the items could be placed on the Regular Meeting agenda. It was indicated none of the Council Members liked getting information the night before a meeting.

Councilman Patterson said 90% of the information was given to the Council a week before the meeting. He suggested some issues were discussed over and over and drug on forever. He saw the possibility, from this proposal, of issues being discussed at Work Meeting and then additional discussion at the Regular Meeting. He said he did not want to drag issues on to other meetings. Mumford wondered if Work Meeting would still be informal--could the presentations be informal instead of formal staff reports. If not, he felt it would double staff's work load. The Council did not think it would create more work but would just require some additional information to add to original information sent for the Work Meeting. They felt it was just doing the level of effort sooner and then just add to it. Councilman Horner suggested starting the Work Meeting at 6:30 p.m. and starting the Regular Meeting later because it would probably be a shorter meeting. Councilman Mergist suggested starting Work Meeting at 6:00 p.m. Councilman Straddeck was in favor of starting the Work Meeting earlier especially if it kept the Council from going later. Anderson said he would start out the next Work Meeting agenda by focusing on what was on the current agenda and then move to future items.

**Discuss Draft Park Usage Policy:** Anderson said this was before the Council because the City was getting a lot of requests to use the Main Street Park for fund raising. Consequently he had asked Karen Tozier and Tony Kohler to look at policies from other cities and find something that would be suitable for our community. He said he preferred making the Park available to non-profit organizations. He discussed the City's responsibility for injury if people were invited to the Park for an event. He felt a formal policy was necessary so determination could be made as to what was allowable or not allowable. Councilman McDonald felt the liability issue was major and unless the event holder could provide a liability policy, it would not be wise for the City to rent the Park. Councilman Mergist said the \$100 cleaning deposit was not enough and felt it should be \$500. Councilman Horner agreed and said, as far as insurance, list the City as an additional insured. Anderson said that language was already in the proposed policy. Councilman Mergist suggested creating a special fund or earmark the funds somehow to identify where they came from and then use those funds for the parks. Anderson said unless there was a lot of money generated from those fees, it would not be worth the effort to track them. Anderson said he would put this language into Resolution form for next meeting.

**Discuss Needed Cemetery Irrigation Pipe:** Anderson said Gary Ryan was renting property from the City and he had taken out bankruptcy and didn't pay his lease. Staff had the property re-bid and has gotten a new person to lease the ground. He continued that a couple weeks ago Ryan had claimed some of the pipe he owned which left the new leasee unable to water. He said the cost to replace the line would be about \$1,000 for used and \$2,000 for new. Councilman Mergist said he did not want to get into the waterline business. Councilman Horner suggested it was an investment for the City. Anderson said another option was the new leasee would be willing to buy the waterline with his lease payment for the next two years.

The Council instructed Anderson to write up an agreement to present to the new leasee. Councilman Horner indicated he wanted a 3” pipe rather than a 2” line stipulation in the agreement.

**Schedule date for next Budget Meeting:** Anderson said he needed additional direction so he could proceed. He said he would try and get some information to the Council on Monday.

The next meeting was scheduled for Saturday, May 28, at 8:00 a.m. Councilman Horner said he would probably be out of town because of Memorial Day weekend.

Mumford said he needed to talk to the Council about awarding construction contracts as there were a few coming up--300 West water line; storm drain and City-wide road project. He asked if the Council was interested in a Special Council Meeting on the off week to award the road project bid—perhaps on June 23<sup>rd</sup>. Discussion about the new format of Work Meeting and Regular Meeting. The Council instructed Mumford that bid awards could go directly to Regular Meeting and bypass Work Meeting in order to accommodate time frames.

Mumford said that on the City-Wide Road Project, when he opened the bids he would e-mail out to the Council if it could not be done on the June 16 agenda. He said, too, there was also a storm drain project that would probably open bids the week of June 16.

**Reports from other Boards:** No reports were given.

As there was no further business the 05/19/2011 Work Meeting of the Heber City Council adjourned.

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Paulette Thurber, City Recorder